



Job Role: Implementation Project Manager

Organisation: Bud Systems

Contract Type: Full Time Employee, 37.5 hours per week

Contract Term: Permanent

Salary Range: up to £40k

Location: Bud Systems, 40 Berkeley Square, Bristol BS8 1HP, GB

The Role

As our implementation project manager you will lead engagement with our clients to facilitate onboarding onto the Bud platform in addition to bespoke projects. The job will entail the co-ordination of resources (both within Bud and the client) and processes to ensure that our projects are delivered on time and produce the desired results. This is a hands-on role where you will be the go-to person for everything involving the implementation for a client. You'll be supported by industry experts and a fantastic wider team.

The role is stimulating, fast-paced, and with no two days the same; it can be demanding but also rewarding and developmental.

Bud Systems

Bud's software is a powerful and intuitive training delivery and management platform designed to simplify the delivery of training and bring the many processes together within a single system. Bud seamlessly combines application management, programme creation, learning delivery, workforce and learner reporting, funding management and more.

Located at the top of Park Street by Clifton Triangle, Bud has wonderful shops, cafes, bars and restaurants on its doorstep. We are part of an exciting office space regeneration project alongside a new business incubator, Origin Workspace, with a private gym on our ground floor and a roof-top terrace providing stunning panorama views over Bristol. At Bud we believe in a healthy work-life balance, with a positive and inclusive learning culture based on our values of integrity, trust and commitment. You will be surrounded by innovators and original thinkers, able to thrive and do the best work of your careers, with regular, fun social activities.

This is the perfect time to join a growing, well-funded business with ambitious plans, led by Founders with an impressive track record in the sector.

Responsibilities

- Work closely with the presales, customer success and product teams to establish project plans for the implementation of the Bud
- Developing project scopes and objectives involving all relevant stakeholders and ensuring technical feasibility
- Day-to-day management and execution of client implementations and migrations
- Development of detailed project plans to track tasks and progress
- Identification, analysis and management of risks, issues and dependencies
- Develop and document template plans and approaches for implementations and migrations
- Assist in Managing relationship with key client stakeholders
- Ensure that all projects are delivered on-time, within scope and within budget.



- Manage effective change control within the project
- Create and maintain project documentation

We are looking for:

- A proven track record of success in project manager. You will be able to demonstrate a minimum of 3 years of developing and leading technology based projects.
- Experience of technology-enabled business change projects or similar
- An understanding of SaaS based solutions
- Strong working knowledge of project management tools
- Excellent client facing and internal communications skills
- Excellent written and verbal skills
- Be able to demonstrate good organisational skills including attention to detail and the ability to multi-task and manage conflicting priorities.
- PMP / Prince II certification is a plus
- Experience of the apprenticeship and/or education sector is a plus
- Knowledge and experience of agile project methodologies, especially Scrum is a plus

Benefits

- A salary in the range £40,000 + Benefits
- Be part of an exciting company growing quickly, using the latest technology
- Work in a fantastic modern workspace in Bristol with free access to a gym and classes
- Regular social events
- Private healthcare